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To: All members of Stanford Dingley Parish Council

You are hereby summoned to the annual meeting of Stanford Dingley Parish Council. If you are unable to attend, please notify the clerk.

Prior to the meeting there will be a public session for members of the public to ask questions and make comments regarding the parish council.

Notice of Meeting

Date: Monday 22nd May 2023

Time: 7.30pm

Location: The Club Room, Stanford Dingley.

Helen Pratt

Helen Pratt – Clerk to Stanford Dingley Parish Council.

17th May 2023

Agenda

1. **To elect the Chairman of the Council and to receive the Declaration of Acceptance of Office.**
2. **To elect the Vice Chairman.**
3. **To receive apologies for absence.**
4. **Declaration of Interests.**
 - 4.1. To receive Declaration of Interest papers for the Register.
 - 4.2. To receive any declarations of interest in agenda items.
5. **Public Session – to receive comments and questions from parishioners.**
6. **Approval of minutes of the following SDPC meetings:**
 - 6.1. To approve the minutes of the meeting of Monday 6th March 2023.
 - 6.2. To approve the minutes of the meeting of Tuesday 25th April 2023.
7. **To review corporate documents and the Asset Register.**
 - 7.1. Standing Orders
 - 7.2. Financial Regulations
 - 7.3. Code of Conduct
 - 7.4. Asset Register
8. **To review the insurance provision.**
9. **To review and agree a communication process with parishioners.**

- 10. To set dates for ordinary meetings for the coming year.**
- 11. To appoint a Village Resilience Working Party.**
 - 11.1. To confirm the objectives of the Working Party.
- 12. Flooding.**
 - 12.1. To receive an update from Thames Water (SL).
 - 12.2. Stanford Dingley Flood Alleviation Scheme.
 - 12.3. Further amendments to the Village Design Statement about flood plain land.
- 13. Tree Planting.**
 - 13.1. To set the process for the project.
- 14. Village Security.**
 - 14.1. To receive an update on setting up a Neighbourhood Watch Group.
 - 14.2. To review interaction with the PCSO.
 - 14.3. To review the use of private cctv and Whatsapp in relation to crime.
- 15. Village Heritage.**
 - 15.1. To consider local listing opportunities.
 - 15.2. To consider how to consult with parishioners on Heritage matters.
- 16. Parish Council Assets.**
 - 16.1. To receive an update on the Village Field.
 - 16.2. To receive an update on the Club Room.
- 17. Village Design Statement.**
 - 17.1. To receive an update on incorporating comments into the pdf version.
 - 17.2. To determine next steps.
- 18. To receive the District Councillor's Report.**
- 19. To receive the Clerk's Report.**
 - 19.1. Finances
 - 19.1.1. To receive the Financial Statement dated 22/5/2023.
 - 19.1.2. To verify the bank statement and Financial Statement.
 - 19.1.3. To authorise payments.
 - 19.2. To receive an update on internal audit.
 - 19.3. To resolve to claim exemption from external audit.
- 20. Round Table Comments (for information only).**
- 21. Finish**

Signed: *Helen M. Pratt*

Helen M. Pratt, Stanford Dingley Parish Clerk.