

**Minutes of the Annual Meeting of Stanford Dingley Parish Council held on  
Monday 10<sup>th</sup> May 2022 at 7.30pm in the Club Room, Stanford Dingley.**

**Present:** Cllr. H. Fullerton; Cllr. E. Hanrahan; Cllr. A. Bucknell; Cllr. C. Plank; Mrs. H. Pratt (Clerk). Three parishioners.

**1      Election of a Chairman.**

Cllr. Hanrahan proposed that Cllr. Fullerton be the Chairman of Stanford Dingley Parish Council (SDPC) for the coming year; this was seconded by Cllr. Bucknell and unanimously agreed.

Cllr. Fullerton signed his Declaration of Office.

**2      Election of a Vice Chairman.**

Cllr. Fullerton proposed that Cllr. Bucknell be the Vice Chairman of SDPC for the coming year; this was seconded by Cllr. Hanrahan and unanimously agreed.

**3      Apologies.**

There were apologies of absence from District Cllr. Pask.

**4      Declaration of Interests.**

**4.1    Declarations of Interest in Agenda Items.**

There were no declarations of interest in any agenda items.

**4.2    Updates to the Register of Interests.**

There were no updates to the Register of Interests.

**5      Minutes of last meetings:**

**5.1    Parish Council meeting on Wednesday 7<sup>th</sup> March 2022.**

It was resolved that the minutes of the meeting of Stanford Dingley Parish Council (SDPC) held on Wednesday 7<sup>th</sup> March 2022 were an accurate account of the meeting and they were signed by Cllr. Fullerton.

**6      To approve and adopt Standing Orders.**

It was unanimously resolved to accept the revised Standing Orders.

**7      To approve and adopt Financial Regulations.**

It was unanimously resolved to accept the revised Financial Regulations.

**8      To confirm positions of responsibility.**

The following positions of responsibility were agreed:

Planning: Cllr. Fullerton

Public Rights of Way: Cllr. Bucknell

Financial Verifier: Cllr. Hanrahan

**9      To review the Asset Register.**

It was noted that the notice board on Saffron House barn was taken down prior to demolition of the barn. It was suggested that it be installed near Dumbledore on Cock Lane.

There was discussion about the number of grit bins and that a new bin needs to be purchased to go at the junction of Cock Lane and Back Lane. The Clerk will arrange for this in time for the Winter.

It was agreed that the value of the Club Room should be reviewed.

**10    To fix dates and times of meetings.**

It was agreed that SDPC meetings for the coming year would be on: Tuesday 28<sup>th</sup> June 2022, Wednesday 7<sup>th</sup> September 2022, Monday 7<sup>th</sup> November, Wednesday 4<sup>th</sup> January 2023, Monday 6<sup>th</sup> March 2023 and the Annual Meeting of the Council will be on Monday 15<sup>th</sup> May 2023 after the elections.

The Annual Parish Assembly will be held on Monday 24<sup>th</sup> April 2023.

**11 To receive an update on appointing a new councillor.**

Parishioners and WBC were advised of the vacancy arising from the resignation of Chris Dent on Monday 25<sup>th</sup> April 2022. Parishioners then have 14 working days in which to request a by-election. If no such request is received, SDPC may co-opt a new member to the council.

**12 Planning.**

**12.1 To consider the following planning applications:**

**12.1.1 22/00772/HOUSE – The Mill.**

*Erection of an oak framed garden room and replacement window.*

Concern was raised that whilst The Mill is not listed, it is an important building in the conservation area and the application lacks detail in terms of materials. Whilst the application contains a Heritage Impact Assessment, it is not detailed.

The meeting was **closed** for a parishioner to speak.

The parishioner commented that The Mill is the last vestige in Stanford Dingley of the tannery industry and as such it should be a designated heritage asset.

The meeting was **reopened**.

It was agreed that SDPC **objects** to this application on the grounds of the lack of detail and that advice should be sought from the WBC Conservation officer.

**12.1.2 22/00918/FULD – Ivinghoe.**

*Replacement dwelling and landscape enhancements,*

It was noted that the last application was withdrawn due to a technicality with the boundaries drawn on the plans.

The meeting was **closed** for parishioners to speak.

The applicant commented that there is an unregistered strip of land which had been included in the curtilage in the last application. The main parts of the scheme are unchanged. A parishioner commented that the mitigation schemes proposed in the Landscape Visualisation Assessment (LVA) are not under the ownership, and thus the control, of the applicant. The LVA suggests that hedges are 2.5 to 3m high rather than the existing 1m high.

The meeting was **reopened**.

It was agreed that SDPC **objects** to this application (three councillors objected and one had no objection).

**12.1.3 22/00939/LBC2 and 22/00940/HOUSE – Brook House.**

*Proposed first floor rear extension.*

It was unanimously agreed that SDPC has **no objection** to these applications.

**12.1.4 22/00374/LBC2 – Dumbledore.**

*Removal of 1980s brick fireplace surround to expose the inglenook behind.*

It was ratified that SDPC had **no objection** to this application.

**12.2 Planning decisions made by WBC.**

No planning decisions have been made since the last meeting.

**13 Management of Parish Council Assets.**

**13.1 The Club Room.**

Prior to the Annual Parish Assembly, Cllr. Fullerton gave the Club Room a spring clean. Concern was raised about the humidity due to lack of use. It was agreed to purchase a dehumidifier with an auto-drain and a timer to a maximum cost of £240. Chris Dent will pursue the purchase.

There was a discussion about what the Club Room could provide for teenagers.

It was agreed that there is still a need to develop a management team for the hall who also promote its use.

**13.2**     The Village Field.

The three “Blossom into Spring” Cherry trees are thriving. It was agreed that there should be an unvarnished plaque for the trees.

It was agreed that the first half of the field would be cut and a path would be cut around the remainder of the field.

**13.3**     Purchase of an emergency generator and pump.

Chris Dent commented that he is willing to continue with proposals to obtain grant funding and purchase of a 20Kw generator, pump to assist the parish in the case of flooding, heavy snow, loss of power etc, and electrical hook-up from the Club Room to the generator. There was a discussion about noise impacts on near neighbours when the generator or pump may be in use and it was agreed to consult with those likely to be most affected.

SSE have a resilience fund of £1,000,000 to help improve the resilience of vulnerable individuals, the closing date for applications is the 1<sup>st</sup> June 2022. A grant of up to £5,000 may be available from Greenham Common Trust.

It was suggested that the Club Room should be equipped to act as an emergency centre for Stanford Dingley, Rotten Row and Tutts Clump.

It was agreed that Cllr. Hanrahan would work with Chris Dent and oversee the project from SDPC’s perspective.

**14**       District Councillor’s Report.

District Cllr. Pask was not present due to the Annual meeting of WBC.

**15**       Parish Survey.

As a result of the survey, it was agreed to focus on speeding traffic and overdevelopment in the parish.

Cllr. Hanrahan has contacted the “20’s Plenty” group and they are sending a campaign starter pack.

To tackle the issue of overdevelopment, it was agreed that the Village Design Statement should be reviewed. It was agreed that all councillors should read the Design Statement before the next meeting.

**16**       Sewer Flooding.

Thames Water are currently surveying and investigating the issues.

**17**       Clerk’s Report.

**17.1**     Exemption from External Audit.

Councils can claim exemption from external audit, providing that they meet certain conditions including that the income and expenditure during the year in question are both under £25,000. SDPC meets all of these conditions and therefore resolved to claim exemption from external audit.

**17.2**     Finances

**17.2.1**   **To receive the financial statement dated 10<sup>th</sup> May 2022.**

The Clerk reported that the following payments have been made since the last meeting:

Post Office Ltd	£65.40	SSE (1/12/21 – 28/2/22).
Expenses for diesel and padlock	£54.96	For cutting and securing the village field.
Social Rebel Ltd	£548.36	Website costs (2years), original cheque had to be cancelled.
Zurich Municipal	£548.36	Insurance
Hampshire Association of Local Councils Ltd.	£509.64	BALC membership.
CPRE	£36.00	CPRE membership.
Playsafety Ltd	£84.00	RoSPA inspection.
Post Office Ltd	£15.01	SSE (1/3/22 – 1/4/22).

Expenses

£115.73 Annual Assembly expenses and one set of defibrillator pads.

Once all transactions have cleared the balance in the account will be £8,705.29. This reconciles to the bank statement dated the 29<sup>th</sup> April 2022 which showed a balance of £9,515.46. The Business Instant account contained a balance of £6,484.08 on the last statement dated the 29<sup>th</sup> April 2022.

Since the last meeting, the first half of the precept has been received.

**17.3** Correspondence.

**17.3.1** **WB CAB.**

It was agreed that £100 should be donated to WB CAB through Greenham Common Trust.

**18** **Round Table Comments.**

**18.1** Platinum Jubilee.

The Bull are organising a beacon on Butcher's Piece. The Boot are organising a street party.

It was noted that "Party Pieces" have offered to donate £100 of Jubilee products for Village Children to celebrate.

**18.2** Wild Beehive.

A parishioner is keen to donate a wild beehive to the parish. The Village Field was suggested, but a location needs to be identified.

**19** **Date of next meetings:**

**SDPC: Tuesday 28<sup>th</sup> June 2022 at 7.30pm**

There being no further business, the meeting closed at 9.15pm.

Signed:

Date: