

**Minutes of an Extra Ordinary Meeting of Stanford Dingley Parish Council held on  
Monday 7<sup>th</sup> June 2021 at 7.30pm.**

**Present:** Cllr. H. Fullerton (Chairman); Cllr. A. Bucknell; Cllr. E. Hanrahan; Cllr. C. Plank; District Cllr. G. Pask; Mrs. H. Pratt (Clerk).

**1 Public Session.**

There were no matters to be discussed in the public session.

**2 Apologies.**

Apologies of absence were received and accepted from Cllr. C. Dent.

**3 Declaration of Interests.**

**3.1 Declarations of Interest in Agenda Items.**

There were no declarations of interest in any agenda items.

**3.2 Updates to the Register of Interests.**

There were no changes to the Register of Interests.

**4 Planning.**

**4.1 Planning applications sent to SDPC for consultation:**

**4.1.1 21/01212/HOUSE – Saffron House.**

*Section 73A – Application for a variation of a condition (2) following grant of planning permission 19/02392/HOUSE – Removal of side conservatory, part single, part double single storey gable end extensions with single storey flat roof side extension.*

It was noted that there is confusion over the undetermined planning applications for the Saffron House site. District Cllr. Pask commented that he has spoken to Bob Dray (Planning Officer at WBC) and as a result, a summary of the current undetermined applications for the whole site has been circulated to SDPC.

The differences between application 21/01212/HOUSE and 21/01283/HOUSE, both variations on application 19/02392/HOUSE are difficult to determine and are not clear from the application form; it had been thought that the same application had been registered twice. SDPC agreed to **object** to this application on the grounds of the lack of clarity on the difference between the two applications.

**4.1.2 21/01283/HOUSE – Saffron House.**

*Section 73 variation/removal of condition 2 (approved plans) of approved 19/02392/HOUSE – Removal of side conservatory; part single, part double single storey gable end extensions with single storey flat roof side extension.*

SDPC agreed to **object** to this application on the grounds of lack of clarity.

**5 Annual Governance and Accountability Return 2020/21.**

**5.1 Internal Auditors Report.**

The internal auditor's report had been circulated. It was noted that the internal auditor had agreed with the Clerk that funds should be earmarked for particular projects. It was agreed that £1,000 be earmarked for maintenance of the Club Room and £3,000 be earmarked for work on the Village Field.

**5.2 Annual Governance Statement.**

The Annual Governance Statement was circulated prior to the meeting. SDPC resolved to approve the Annual Governance Statement.

**5.3 Annual Accounts.**

The Annual Statement of Accounts was circulated prior to the meeting. SDPC resolved to approve the Annual Statement of Accounts.

It was agreed that the Club Room should be re-valued during 2021/22.

**5.4 Exemption from External Audit.**

SDPC qualifies for exemption from External Audit. SDPC resolved to claim this exemption.

**6 Round Table Comments.**

**6.1 Trees on Butcher's Piece.**

Clr. Bucknell reported that having purchased Butcher's Piece (the plot of land between The Bull and Oaken), they had applied to WBC to raise the crowns of the chestnut trees and remove the tree leaning towards Oaken. As a result of this, all of the trees have now got TPOs on them. The original plan had been to apply for a new driveway along the northern boundary of Oaken, but the leaning tree obstructs this route. Other options for a new drive to the north of Oaken are now being considered. It is understood that Butcher's Piece was originally the curtilage of Middle Cottage.

**7 Date of next future meetings: SDPC: Monday 5<sup>th</sup> July at 7.30pm.**

There being no further business, the meeting closed at 8.40pm.

Signed:

Date:

DRAFT