

Agenda for the Annual Meeting of Stanford Dingley Parish Council on  
Wednesday 15<sup>th</sup> May 2019 at 7.30pm in the Club Room, Stanford Dingley.

**1. Public Session.**

**2. To receive any apologies.**

**3. Election of a Chairman and Vice Chairman**

- 3.1. To appoint a Chairman for 2019/20.
- 3.2. To appoint a Vice Chairman for 2019/20.

**4. Declarations of Acceptance of Office.**

- 4.1. All Councillors to Sign their Acceptance of Office.
- 4.2. Chairman to Sign Declaration of Acceptance of Office as Chairman.

**5. Declaration of Interests.**

- 5.1. All Councillors to complete a Declarations of Interest form.
- 5.2. Declarations of Interest in any Agenda Item.

**6. Minutes of last meetings:**

- 6.1. To approve the minutes of meeting on Wednesday 27<sup>th</sup> March 2019.

**7. Review of Corporate Documents.**

- 7.1. Governance.
- 7.2. Standing Orders.
- 7.3. Code of Conduct.

**8. To allocate the following responsibilities:**

- 8.1. Flooding
- 8.2. Public Rights of Way

**9. Planning.**

- 9.1. To receive an update on 18/03400/FULD – Saffron House.  
*Demolition of existing barn and replace with new 4-bed dwelling with 2 cart sheds, alterations to existing access detail on land adjacent to Saffron House.*
- 9.2. Planning decisions made by WBC.
- 9.3. To discuss general thoughts on planning in Stanford Dingley.

**10. The Club Room.**

- 10.1. To receive an update from the Club Room.

**11. The Village Field.**

- 11.1. To receive an update on the Village Field.
- 11.2. To receive an update on the work on the entrance.

**12. Reports (to receive reports on the following):**

- 12.1. District Council Representatives.
- 12.2. Stanford Dingley Events Team.
- 12.3. Dredge Gang.
- 12.4. Highways Maintenance & Potholes.
- 12.5. Footpaths.
- 12.6. Flooding, including the Flood Alleviation Plan.

**13. To receive the Clerk's Report.**

- 13.1. Finance.

- 13.1.1. To receive the Financial Statement.
- 13.2. Internal Audit
  - 13.2.1. To receive an update on the Internal Auditor.
  - 13.2.2. To consider and approve the Governance Statement for FY 18/19.
  - 13.2.3. To consider and approve the Accounting Statement for FY 18/19.
- 13.3. Correspondence.

**Date of next meeting: SDPC – Monday 1<sup>st</sup> July 2019 at 7.30pm.**

Signed: *Helen M. Pratt*

Helen M. Pratt, Stanford Dingley Parish Clerk.